



**STATE OF INDIANA**  
AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS  
302 WEST WASHINGTON STREET  
ROOM E418  
INDIANAPOLIS, INDIANA 46204-2765

Telephone: (317) 232-2513  
Fax: (317) 232-4711  
Web Site: [www.in.gov/sboa](http://www.in.gov/sboa)

**MEMORANDUM**

**FROM:** Paul D. Joyce, CPA  
State Examiner

*Paul D. Joyce*

**RE:** Annual Conference

**DATE:** April 25, 2016

The State Board of Accounts is calling a conference of all County Council Members pursuant to IC 5-11-14-1 to be held **Saturday, June 18, 2016 at the Indiana Grand Racing and Casino, Shelbyville, Indiana. The meeting will be in the Marquee Room.** The meeting will start promptly at **8:45 A.M., Eastern Daylight Time**, on Saturday, June 18.

Per Indiana Code 5-11-14-1 each county council member that resides at least 50 miles from the conference location is entitled to reimbursement for actual lodging expense for the night of June 17, 2016 in an amount equal to the single room rate. Also, a county council member may be reimbursed mileage at a rate per mile determined by the county fiscal body from the county seat to the meeting place, and return will be certified for payment to the county council member furnishing the conveyance. Each official shall be reimbursed, in an amount determined by the fiscal body of the county, for meals purchased while attending a conference. Receipts for meals should be maintained in order to receive reimbursement.

The conference is called for the purposes of reviewing new legislation and responsibilities of county councils. Your attendance at this meeting is respectfully requested. The agenda is on the back side of this letter.

Additional details regarding hotel rooms will be available at the Association of Indiana Counties' webpage [www.indianacounties.org](http://www.indianacounties.org) starting on May 6, 2016. Questions regarding rooms or other events should be directed to the Association of Indiana Counties at 317 684-3710 extension 6 or email to [aramer@indianacounties.org](mailto:aramer@indianacounties.org).

INFORMATION FOR HOTEL ROOMS AT THE HAMPTON INN IN SHELBYVILLE WILL BE AVAILABLE ON THE AIC'S WEBSITE OR YOU CAN CALL THE HOTEL AT 317-398-9100. TO RECEIVE THE \$119.00 ROOM RATE, YOU MUST MAKE YOUR RESERVATION PRIOR TO MAY 17, USE THE CODE **84437145.** TO BE ELIGIBLE FOR SALES TAX EXEMPTION PER DEPARTMENT OF REVENUE INFORMATIONAL BULLETIN 41, YOU MUST PROVIDE A COUNTY TAX EXEMPT FORM AND PAY WITH A COUNTY ISSUED CHECK OR COUNTY CREDIT CARD. IF YOU PAY FOR THE HOTEL IN A MANNER OTHER THAN A COUNTY CHECK, SALES TAX MAY BE APPLIED. INFORMATION FOR THE WELCOME RECEPTION ON FRIDAY JUNE 17 WILL ALSO BE AVAILABLE ON THE AIC WEBSITE.