

By-Laws of the Association of Indiana Counties Political Action Committee:
Hoosiers for Accountable Local Officials
HALO
Adopted March 18, 2010
Amended June 9, 2010

Article I: Name and Address

The Indiana Association of Counties does hereby create on October 30, 2009 an entity organized as an independent Political Action Committee (PAC) with separate segregated funds as required under the laws of the State of Indiana (IC 3-9-1 as of 2009 as amended) to be known as: Hoosiers for Accountable Local Officials, (hereinafter referred to as "HALO"). HALO was organized by action of the Board of Directors of the Indiana Association of Counties (hereinafter referred to as "AIC").

The address of the HALO-PAC shall be P.O. Box 1372, Indianapolis, IN 46206

Article II: Purpose

The purpose of the HALO-PAC is to provide support to state legislative candidates and statewide office candidates who support county government initiatives and oppose legislation to undermine the authority of county government. This support might be an endorsement, financial contribution, or both.

Article III: Fiscal Year

The first fiscal year of the HALO-PAC shall begin on October 30, 2009 and end on December 31, 2010. The second and all subsequent fiscal years shall start on January 1 and end on December 31.

Article IV: Membership

Anyone who makes at least an annual contribution to the HALO-PAC will be considered a member of the HALO-PAC.

Article V: Board of Directors

Section 1. The Board of Directors of the HALO-PAC shall consist of **19** members, including a **7** member Executive Committee and 12 members from the AIC Districts.

- Executive Committee:
 - The President of the AIC
 - The Immediate past President of the AIC
 - The First Vice President of the AIC
 - The Second Vice President of the AIC
 - The Third Vice President of the AIC**
 - The Treasurer of the AIC**
 - The Chairman of the AIC Legislative Committee
- District Representation:
 - The Six AIC District Presidents
 - Six persons appointed by the AIC District Presidents from their respective districts who are of opposite political party of the AIC District President.

The members of the HALO-PAC board of directors will retain their current title on the AIC board as directed under the AIC by-laws when acting as an officer for the HALO-PAC. The HALO-PAC Board of Directors shall be responsible for all of the business and affairs relating to Political Action activity and shall exercise all powers incidental and necessary thereto.

Section 2. Purposes of Executive Committee:

The executive committee shall be responsible for the final decision regarding amounts of financial support given to any candidate, considering all requests made from the districts, and evaluating the amount of funds available. In the absence of any recommendations from the districts for candidate support, the Executive Committee may initiate a recommendation to support a candidate and then seek ratification from the appropriate district. (See endorsement procedure in Article XIII, Section 1 of these by-laws.)

Section 3. Ex-officio Members of the Board of Directors

The Executive Director of the AIC shall be a member of the HALO-PAC board of directors, and shall select an additional member of the AIC staff to be recording secretary, treasurer, as well as liaison to the AIC when the Executive Director of the AIC cannot be present.

Section 4. Voting Power.

Only those individuals as mentioned in Article V Section 1 shall have the right to vote at meetings of the HALO-PAC, and to hold office.

Section 5. Powers and Duties.

It shall be the power and duty of the Board of Directors:

- To retain control of all monies collected or disbursed for the HALO-PAC and have such monies audited as necessary;
- To employ a director, other employees or consultants as may be necessary for the operation of the HALO-PAC;
- To perform any other acts as required by their office, necessary to the operation of the HALO-PAC as required by law or regulation;
- To perform all other powers and duties necessary for the sound operation of the HALO-PAC as specified in the by-laws or implied by sound practices.

Section 6. Meetings and Quorum.

At least one (1) yearly meeting of the Board of Directors will take place at such time and place as the Board of Directors shall from time to time determine. Special meetings of the Board of Directors may be called by the chairman, or a majority of the Board of Directors, at anytime by means of written notice. A majority of the Board of Directors shall be necessary to, and shall constitute a quorum at each regular or special meeting of the Board of Directors.

Section 7. Waiver of notice.

Notice of time, place and purpose of any meeting of the Board of Directors may be waived in writing either before or after such a meeting has been held.

Article VI: Officers and Qualifications of Board Members

Section 1. Officers.

The HALO-PAC shall elect a chairman and vice-chairman.

Section 2. Qualification.

To serve on the Board of the HALO-PAC, every director must be a member of the HALO-PAC, i.e., they must have made at least an annual donation to the HALO-PAC.

Section 3. Term of Office.

Officers shall hold office for one year, unless sooner removed, or until their respective successors are elected and qualified.

Section 4. Chairman.

The Chairman shall preside at all meetings of the members of the HALO-PAC. He shall whenever he deems it necessary, call special meetings of the HALO-PAC. He shall sign as Chairman all documents requiring the signature of the chief officer; shall appoint committees as determined necessary, except as otherwise provided in these by-laws; and shall perform and discharge such other duties and shall have such powers as the board of directors may from time to time prescribe.

Section 5. Vice Chairman.

The Vice-chairman shall perform the duties of the Chairman in the absence of the Chairman, or in the case of disability to act, and shall have such other powers and shall perform such other duties as the Board of Directors shall, from time to time, specifically prescribe.

Section 6. Role of the Executive Director of the AIC.

The Executive Director of the AIC shall manage the day to day affairs of the HALO-PAC under the general control of the Board of Directors and shall appoint various employees of the HALO-PAC not otherwise appointed by the Board of Directors. The Executive Director shall direct all correspondences of the HALO-PAC; shall mail all notices required by the by-laws; shall collect and receive all monies due the committee and shall keep an accurate account thereof. He shall cause to be taken accurate minutes of the proceedings of all meetings of the HALO-PAC and shall ensure that the usual functions of the treasurer and secretary are being performed by an AIC staff member as described in Article V, Section 3, as well as such other duties as the Board of Directors from time to time prescribe.

Section 7. Role of the Treasurer and Assistant Treasurer.

Treasurer shall sign all checks and reports of receipts and expenditures of the political action committee. In the absence of the Treasurer, the Assistant Treasurer may sign checks.

Article VII: Revenues, Expenditures, and Limitations

Section 1. Revenues.

Fundraising and functions associated with it for the HALO-PAC shall be determined by the Board of Directors in accordance with the laws of the State of Indiana. In general, funding will be sought through contributions from individuals, associate members of the AIC, or the campaign committees of elected officials.

Section 2. Expenditures.

As a general rule, HALO-PAC funds would be considered appropriate for, but not limited to, the following categories within the State of Indiana:

- Incumbents who support county government initiatives and oppose legislation to undermine the authority of county government;
- Caucus leaders, key committee members and chairmen;
- Paid media to promote county legislative priorities;
- Statewide officeholders.

Section 3. Limitations.

This Political Action Committee has been organized to be a Statewide PAC; therefore, no endorsements or financial contributions will be made at a federal or local level. Some examples of

activity not permitted by these by-laws would be:

- Candidates or incumbents for the U.S. Congress or Senate.
- County political party fundraisers such as Lincoln or Jefferson Jackson Day dinners;
- Advertising to influence national legislation not related to county government;
- Local candidates or incumbents within county boundaries.

Article VIII: Endorsements and Contributions

Section 1. Endorsements.

Recommendations for support (either a public endorsement, or financial contribution, or both) of a candidate must come from the HALO-PAC Board of Directors with a simple majority vote.

Nominations for support may originate from:

- Any member of the Board of Directors or the Executive Committee may make a nomination, which will initiate the following process:
 - Any nominations resulting from a majority vote from the Board of Directors, whether initiated by the Executive committee or other members, must be sent to the AIC District President which encompasses the majority to the candidate's electorate for the opportunity to be ratified by the District.
 - After notification, the AIC District President shall have 15 days to survey, hold a meeting, or otherwise determine the District's position regarding the nomination from the Board of Directors, and to notify the Executive Director of the AIC of their response.
 - If no response is forthcoming from the District within the allotted time, the Board of Directors will conduct a seconding vote before proceeding with the actual endorsement.
- Any AIC District meeting may also initiate a nomination following this process:
 - An actual vote is taken with simple majority verified by the District President
 - Only individuals who are verified contributors and therefore members of the HALO-PAC would be allowed to vote; those not aware of the membership requirement would **be** allowed to become members by making a contribution prior to the vote.

Results from a District Meeting nomination for endorsement would be required to be presented to the full HALO-PAC Board of Directors, and the two votes held by that District on the Board would be required to vote for that endorsement whether or not the elected and appointed representatives from that district support the candidate, and the same votes would be required to be cast in the same manner if multiple ballots had to be cast.

Section 2. Contributions.

The amount of contribution to any candidate shall be determined by the HALO-PAC Board of Directors, based on the available funds and the requests.

Article IX: Miscellaneous

Section 1. Amendments.

These by-laws may be amended at any annual or special meeting of the Board of Directors of the Association of Indiana Counties by a majority vote of the Board.

Section 2. Membership Disclosure.

Individuals who become members of HALO-PAC ~~shall~~ **may** have their names recorded and posted on the AIC website, but no listing of actual amounts donated will be permitted. However, the Board of Directors may choose to categorize membership classifications in broad groups, i.e., Gold, Silver, Platinum, etc. This membership listing is primarily for quick verification of membership status at any location prior to a nomination vote for endorsement, and to provide transparency to the public about the separation of funds, being independent of the Association of Indiana Counties.

Article X: Signature and Adoption Date

David Bottorff, Executive Director,
Association of Indiana Counties

Date